

EVALUATION AND PROMOTION POLICY

2019-20

PREP JUNIOR & PREP SENIOR

For classes Prep Jr. and Prep Sr. there will be no term-end examinations. Assessment tasks will be conducted, the scores of which will be maintained for the purpose of term end reports. However, all assessments conducted will be shared with parents on a regular basis or during parent teacher meetings.

There will be two Terms in the academic year.

Term 1	April 2019 to September 2019
Term 2	October 2019 to March 2020

Syllabus covered till I Term shall not be included in II Term. In each term there will be written (30 Marks) and oral test (20 Marks) for each subject. The assessment in each term will be done on the basis of these written and oral tests, note book entry, class assessment and project work.

Obtained marks will be converted into grades as per the given grading pattern.

THE SCHOLASTIC AREA

TERM 1 (A)		TERM 2 (B)	
Written Tests	30	Written Tests	30
Oral Assessment	20	Oral Assessment	20
TOTAL	50	TOTAL	50

Grading Pattern for Scholastic Area

PERFORMANCE LEVEL	PERCENTAGE	CORRESPONDING GRADE
Outstanding	90 - 100	A+
Excellent	80 – 89.9	A
Very Good	60 – 79.9	B
Good	40 – 59.9	C
Needs Improvement	below 40	D

CO-SCHOLASTIC AREAS

Grades will be given for Art and Craft, Games, Music and Dance, Personal and Social traits on the basis of three-point scale mentioned below.

Performance Level	Corresponding Grade
Outstanding	A
Very Good	B
Fair	C

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CLASSES IX AND X

SCHOLASTIC ASSESSMENT

In all scholastic subjects the assessment scheme will have an 80 marks component for Board Examination (class X) and school based Annual Examination (class IX) and with a 20 marks component of Internal Assessment. Students have to secure 33 percent in total in each of these components.

Total marks of each subject =100 (80+20)

BOARD / SCHOOL BASED ANNUAL EXAMINATION (80 MARKS)

· The Board / School based Annual Examination of three hours' duration for **80 marks** will cover entire syllabus.

- **In class IX**, both marks and grades will be awarded on the basis of **eight-point grading system** in each scholastic subject.

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1

61-70	B2
51-60	C1
41-50	C2
33-40	D
32 and below	E (Failed)

- **In class X**, both marks and grades will be awarded on the basis of **nine-point grading system** in each scholastic subject. For awarding the grades, the board will put all the passed students (i.e. with score of 33% and above) in rank order and will award the grades as follows:

A-1	Top 1/8 th of the passed candidates
A-2	Next 1/8 th of the passed candidates
B-1	Next 1/8 th of the passed candidates
B-2	Next 1/8 th of the passed candidates
C-1	Next 1/8 th of the passed candidates
C-2	Next 1/8 th of the passed candidates
D-1	Next 1/8 th of the passed candidates
D-2	Next 1/8 th of the passed candidates
E	Failed candidates

INTERNAL ASSESSMENT (20 MARKS)

- **Internal Assessment of 20 marks** has the following components:
i. **Periodic Assessment (10 marks) is further divided into:**

(a) Periodic Tests (05 marks) – There will be three tests in an academic year and average of best 2 would be taken and converted to 5 marks for final submission. The three tests are:

Pre Mid Term 30 marks
Mid Term 80 marks
Post Mid Term 80 marks

Syllabus in these tests will be cumulative. The syllabus of pre mid-term will be included in post mid-term and syllabus of post term will include pre mid-term and mid-term syllabus. **All three tests are compulsory.** If a child is absent for a test, the school has no provision for holding the tests at a later date.

(b) Multiple Assessment (05 marks) – Subject teacher will use techniques, such as observation, oral test, individual or group work, class discussion, field work, concept maps, exit cards, visual expression, graphic organizers etc. to assess the student.

ii. Portfolio (05 marks) – The assessment will include classwork, peer assessment, self-assessment, reflections, narrations, journals and achievement of student in the subject.

iii. Subject Enrichment Activities (05 marks) – Subject wise activities are as follows:

- Language Listening and Speaking skills
- Science Practical lab work
- Mathematics Maths lab work
- Social Science Project work

Internal Assessment = 20(5+5+5+5)

ASSESSMENT OF CO-SCHOLASTIC AREAS

· Student will be assessed on five- point scale in the following areas:

i. Art Education

ii. Health and Physical Education

iii. Discipline (Attendance, Sincerity, Behaviour, Values)

- The activities in the above areas will be graded on **five-point grading system** as mentioned below. **No upscaling of grades will be done.**

GRADE	CONNOTATION
A	Outstanding
B	Very Good
C	Good
D	Fair

E	Average
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IMPORTANT NOTE

· General Awareness, Environmental Education and Computer Education will be assessed twice in a year. The weightage will be as follows:

	Mid Term (A)	Annual (B)	Yearly Result
Computer Education	50	50	A+B
+	50+50	50+50	(A+B)/2
Env. Education			

· The grading for General Awareness, Environmental Education and Computer Education shall be done on eight-point grading system followed in class IX for scholastic subjects.

- Class X syllabus will be completed by the end of November 2019.
- There will be Pre Final Examination for class X also.

CRITERIA FOR PROMOTION

· Promotion is granted on the basis of cumulative performance of the pupil. Hence it is important for a child to be regular in attendance, tests, term examination and assignments.

· For promotion, each student has to secure 33% marks out of overall 20 marks of internal assessment (periodic tests + multiple assessment + portfolio + subject enrichment activity) and 33% marks out of 80 marks in each subject of annual exam.

- The compartment policy shall be specified by CBSE.
 - Those who do not satisfy the condition for promotion / compartment will be declared detained.
 - Students indulging in unfair means during any examination will be awarded Zero in that subject. There will be no retest for such students. Repetition of the same will result in expulsion. They will not be eligible for any academic award, school appointment or any recognition by the school.
- **For further details, kindly refer to initial pages of Secondary School Curriculum 2019 – 20 for classes IX and X on cbse.nic.in.**

- The Board has decided to introduce two levels of examination in Mathematics for the students who are going to appear in the board examination for the academic session ending March 2020 onwards. But there shall NOT be two levels of assessment / examination of Mathematics for class IX. For further details, kindly refer to CBSE Circular no. Acad-03/2019.

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CLASSES XI AND XII

STRUCTURE OF SCHOLASTIC ASSESSMENT

· In all scholastic subjects the assessment scheme will have theory, Internal Assessment or practical components as per syllabus given for each subject.

Subject wise distribution of these two components are:

Subject	Theory	Practical / Project / ASL
English	80	20 (Speaking & listening skill)
Mathematics	80	10+10(Periodic Tests+Lab Work)
Physics, Chemistry, Biology, Psychology, Computer Science, Physical Education, , Geography, Home science, Informatics Practices	70	30 (Practical)
Accountancy, Business Studies, Economics, History	80	20 (Project)
Financial Market Management	60	40(Practical)
Painting	30	70(Practical)

· Students have to secure 33 percent in total in each of these components.They will have to pass in theory and practical separately.

- The Board / School based Annual Examination for **Theory** will cover entire syllabus and will be of 3 or 2 hours' duration depending upon weightage of theory marks.

- Marks and grades both will be awarded on the basis of **nine-point grading system** in each scholastic subject. For awarding the grades, the board will put all the passed students (i.e. with score of 33% and above) in rank order and will award the grades as follows:

A-1	Top 1/8 th of the passed candidates
A-2	Next 1/8 th of the passed candidates
B-1	Next 1/8 th of the passed candidates
B-2	Next 1/8 th of the passed candidates
C-1	Next 1/8 th of the passed candidates
C-2	Next 1/8 th of the passed candidates
D-1	Next 1/8 th of the passed candidates
D-2	Next 1/8 th of the passed candidates
E	Failed candidates

- Internal Assessment in the form of Practical / Project / ASL(70/30/40/20marks) in different subjects will be as per details given in the syllabus for each subject.**
SCHEME OF SCHOLASTIC&CO-SCHOLASTIC ASSESSMENT

CLASS XI

Syllabus in all subjects will be divided into two terms. Syllabus of full academic session will be included in the Annual Examinations, which shall be strictly on C.B.S.E. pattern. **Each term will have one written test in each subject. All tests are compulsory. The school has no provision for holding the tests later.** However, test can be held later under the following circumstances:

- The child has represented the school in any Inter DPS Competition.
- Late Admission
- Unforeseen emergency/untoward incident in the family.

Annual Result will be declared on the basis of cumulative assessment as follows:

	TERM 1(A)		TERM 2(B)		YEARLY RESULT
Main Subjects	Written Test	30	Written Test	30	(A+B)/2
	Half Yearly	70	Annual	70	

	TERM 1(A)		TERM 2(B)		YEARLY RESULT
General Studies		50		50	(A+B)/2
+	Half Yearly	+	Annual	+	
Env. Education		50		50	

The question papers and marking scheme will be based on the pattern of C.B.S.E. Board Exams. The passing marks will be 33% with the students needing to pass in theory and practical separately. The entire syllabus will be tested in the exams.

GRADING FOR CLASS XI

The report card will indicate positional letter grade in each subject on a nine-point scale as per C.B.S.E. pattern.

ASSESSMENT OF CO-SCHOLASTIC AREAS

· Student will be assessed on nine-point scale in the following areas:

i. General Studies

ii. Health and Physical Education

· The grading for Work Experience, Health and Physical Education, Environmental Education and General Studies shall be on the nine-point scale as per Board pattern.

CRITERIA FOR PROMOTION

1. Promotion is granted on the basis of cumulative performance of the pupil. Hence it is important for a child to be regular in attendance, written tests, terminal examinations and assignments.

2. A clear pass will require minimum D2 grade in cumulative, in each subject as per promotion policy. Evaluation will be based on student's academic performance in the Half Yearly, Final exam and Written Tests in all terms.

3. For promotion, the students must pass in theory and practical separately in all subjects wherever it is applicable.

4. The compartment exams policy shall be as specified by C.B.S.E.

5. Those who do not satisfy the conditions for promotion/ compartment will be declared detained.

6. Final decision regarding promotion will be made by a committee of senior faculty headed by the Principal .

7. The students who have not completed a regular course of study i.e. have not completed 75% attendance are not eligible to appear in the examination.

CLASS XII

Class XII will have 1 cycle of written test + Half-Yearly Exam + 2 Pre-Finals

Term 1 Written Test + Half Yearly Exam

Term 2 Pre Finals I and II

NOTE:

Class XII Syllabus shall be completed by November 2019.

PRE-FINAL EXAMINATION: There will be two Pre- Finals for class XII.

1. First Pre Final Examination will commence from **December 09, 2019.**
2. Second Pre Final will commence from **January 13, 2020.**
3. The question papers and marking scheme will be based on the pattern of C.B.S.E. Board Exams. The passing marks will be 33% with the students needing to pass in theory and practical separately. The entire syllabus will be tested in the exams.

It is compulsory for all students to sit for all written tests as well as Half Yearly and Pre-finals examinations.

IMPORTANT GUIDELINES BY C.B.S.E. (CLASSES IX TO XII)

1. No student from a school affiliated to C.B.S.E. shall be eligible to take examination unless he/she has completed 75% attendance counted from opening of classes X and XII up to the first of the month preceding the month in which the examination commences. **The students who have not completed a regular course of study i.e. have not completed 75% attendance are not eligible to appear in Board's examination of Class X/XII .** Shortage of attendance up to 15% only, may be condoned by the Chairman CBSE New Delhi only, on the recommendation of the Principal of the school. (Rule 13.2 of the CBSE Examination Byelaws and reiterated vide letter CE/F.22/2008/363-88 dated 22/09/08).
2. Candidates taking up the subject involving practical work shall also be required to have put in at least 75% of total attendance for the practical work in the subject in the laboratory. Head of institutes shall not allow candidates to take the practical examination unless the candidate fulfils the attendance requirement. (Rule 13.1 of the CBSE Examination Byelaws)
3. Board awards Merit Certificate in each subject to the top 0.1% of candidates passing that subject.

4. As per the CBSE directives, an additional subject can be offered in Class XII only if it has been studied and passed in Class XI. Additional subject is not a substitute of a major subject.